

**Wednesday 6<sup>th</sup> October 2010**  
**Student Parliament**

**Attendance**

Craig Balmer	Keith Hardy
Brittney Kelly	Alex Grantham
Joyce Clarke	
Nathan Forster	Mike Batty
Andrew Dacre	Angela Kokes
Adam Davies	Diane Bailey
Sophie Ward	George Trow
Heather Nesbitt	John Jackson
Lucy Sanders	Michelle Agate
Daniel Brown	

## **Introduction**

- Diane Bailey, Assistant Principal Learner Support and Inclusion introduced the meeting. The group introduced themselves.
- Outcomes of the Student Parliament last year had been:
  - CCTV Camera in the East Block
  - Lift Access
  - Cash machines in Atrium and at High Melton

## **Learner Services**

- Michelle Agate, Head of Careers attended the meeting to ask students how they could improve their services. An evaluation sheet had been given out and circulated with the notes. Completed forms would be given to Mike Batty in Student Union.
- John Jackson, Connexions attended to ask students for ideas regarding Connexions. Ideas would be sent to Mike Batty after the meeting.
- Connexions would be arranging small focus groups around Doncaster with 13-19 year olds to discuss the service. It would be noted that not many students had been aware of the service.
- Students over the age of 19 years would visit the careers department in the College.

## **F/E Student Governor**

- The new FE Student Governor is Stuart Woolridge.
- Stuart would take any important issues raised by students to the Governors. There is a drop in service with Stuart every Tuesday from 1pm until 2pm. His contact information would be advertised to students.
- Mike Batty would be attending the Corporation Board on 13<sup>th</sup> October with Stuart.
- Students would be asked to attend an event in January 2011 with Governors to meet and ask questions.

<b>Student Common Room</b>				
<ul style="list-style-type: none"> <li>• Students were asked to feedback to councils/students to be more careful with furniture in the Common Room. The furniture was not expensive and could easily be damaged.</li> <li>• Mike Batty highlighted in the first week of term 5 pieces of furniture in the Common Room had been damaged.</li> <li>• The Common Room committee had 4 volunteers and would need 4 more volunteers if anyone wanted to attend.</li> <li>• The Advanced Technologies Academy had been creating the tables for computers in the Common Room.</li> </ul>				
<b>vTalent Volunteers</b>				
<ul style="list-style-type: none"> <li>• The vTalent Volunteers currently work 30 hours in College in varies departments.</li> <li>• The principal discussed a charity for a scanner for Doncaster Royal Infirmary. The charity was close to reaching the target costs for the update to the scanner. The charity was being run by Doncaster Chamber. The principal would forward any charity information to Diane Bailey.</li> </ul>				
<b>Principal Introduction</b>				
<ul style="list-style-type: none"> <li>• The principal, George Trow, introduced himself to the group.</li> <li>• The principal noted there would be the following changes within College for students: <ul style="list-style-type: none"> <li>- Rock bands would be playing in the Common Room</li> <li>- Wii Fit Boards had been installed</li> <li>- Changes to social media i.e. facebook, twitter</li> </ul> </li> </ul>				
<b>Issues Raised</b>	<b>Suggested actions planned/ SMART TARGET</b>	<b>By whom</b>	<b>Target Date</b>	<b>Achieved Progress</b>
<b>Commercial Enterprise</b>				

There is not enough locker space within the Floristry Department.	This had been identified as cross-college issue and the Deputy Principal would discuss with academy Directors.	Deputy Principal (Angie Kokes)	21 <sup>st</sup> October at Academy Cluster	<i>Completed</i>
The food in the refectory is still fairly high for students.	This would be discussed with the Catering Manager.	Catering Manager (Nigel Fox)	Ongoing	<i>The selling price of food has not increased this year even though food cost have increased, £3.50 for a full dinner is still good value, other choices on the menu at £1, 70p £1.50 and £2.60 still offer good value. My aim is just to breakeven at the end of the year not to make a vast profit from our students.(N Fox)</i>
The gym is not open at convenient times and not open long enough.	This will be discussed with Assistant Director Sport Leisure and Public Services for the possibility of opening at lunch times, early mornings.	Assistant Director Sport Leisure and Public Services (Debbie Adams)	For the next meeting (8/12/10)	<i>The fitness suite is currently open each lunch time 12.00 – 13.00 and 16.00 – 18.00 However it is proposed from 24.11.10 for the fitness suite to open as follows: 07.30 – 09.00 12.00 – 13.00 16.00 – 20.00 This will be reviewed</i>

				<i>again on 13.12.10 to evaluate utilisation and sustainability ( D Adams)</i>
There is not enough seating in the Common Room at lunch time.	Student Development Enrichment Worker noted that due to health and safety regulations extra seating couldn't be placed in the Common Room. Deputy Principal would work with Academy Directors to stagger lunches.	Deputy Principal (Angie Kokes)	Ongoing	<i>The Deputy Principal will continue to work with Academy Directors.</i>
<b>Creative Industries</b>				
The parking for students is expensive in the local authority car parks.	The Director of Estates is reviewing with DMBC to discuss what else they could do. Also, possibility of using the APOCOA car park with permits would be considered.	Director of Estates (Helen Lightburn)	When possible	<i>Both ACOPA &amp; DMBC are willing to extend reduce cost permit access to their car parks but insist that the College pay the cost so that any default is the responsibility of the College. As the overall cost could be substantial it is unlikely that the College would be able to do this. (H Lightburn)</i>
Student cards are not working in the LRC with £5 printing credit.	The money would be returned to students at some point in the year.	Academy Directors/Tutors	ASAP	<i>Students should raise this with tutors/ Academy Directors to sort should the problem persist.</i>

There are no recycling facilities for students that were staying in the accommodation at High Melton.	The Director of Estates to discuss with the local authority for more recycling options.	Director of Estates (Helen Lightburn)	For the next meeting (8/12/10)	<i>We have recycling facilities in the refectory which is accessible to all. The plan is to put recycling bins in the main student areas, i.e. refectory, bar pavilion, LRC etc so they can be monitored in some way (H Lightburn)</i>
The BA Fine Arts course based at the Hub is not being included in other HE events which happen at High Melton.	The Deputy Principal would discuss with the Director of HE at the HE Strategy Meeting on 7 <sup>th</sup> October. <i>Note: Donna R (SU) is based at HM Mon and Thurs in RA11.</i>	Deputy Principal (Angie Kokes)	For the next meeting (8/12/10)	<i>The Deputy Principal would discuss with Academy Director Creative Industries.</i>
<b>HE (ICT)</b>				
Internet Explorer hasn't been updated on computers at High Melton.	Computers at the Hub at been updated and been done as soon as possible. Deputy Principal would raise with Director of IT.	Deputy Principal (Angie Kokes) & Director of IT (Graeme Tizard)	ASAP	<i>IE8 has now been installed on 780 computers, we are pushing the upgrade out over the network and visiting computers manually.</i>
The firewall between the two sites is only allowing restricted access.	This will be discussed with Director of IT	Director of IT (Graeme Tizard)	For the next meeting (8/12/10)	<i>We need more information about what is restricted and from where as there is no firewall between the two</i>

				<i>sites. For example is this problem in the student halls of residence?</i>
<b>Advanced Technologies</b>				
The CAD programme on the computers in E.3.172 is too slow.	This will be discussed with Director of IT	Director of IT (Graeme Tizard)	For the next meeting (8/12/10)	<i>These computers will be replaced during this term.</i>
<b>Life Skills</b>				
Extra chairs are needed in the Life Skills classrooms.	Head of Inclusion (Life Skills) will discuss with Estates to see if there are any extra chairs available.	Head of Inclusion (Sally Senior)	For the next meeting (8/12/10)	<i>Classes combined due to sickness.</i>
Students dance class on a Tuesday afternoon is not happening due to another class taking the room without booking.	Head of Inclusion will discuss with Timetabling.	Head of Inclusion (Sally Senior) & Timetabling (Maggie Malia)	ASAP	<i>Resolved. Only occurred at beginning of term due to timetabling issues.</i>
Students would like their own space in the food hall at lunch times.	Head of Inclusion will discuss with Assistant Principal to arrange.	Head of Inclusion (Sally Senior) & Assistant Principal (Diane Bailey)	For the next meeting (8/12/10)	<i>Very positive that that learners are fully integrated into the Common Room and Refectory.</i>
The stairs on the east block are covered in sand and dirt from the Construction students. Students are now slipping.	This will be discussed with Academy Director Advanced Technologies for action.	Academy Director Advanced Technologies (Danuta Wisniewski)	ASAP	<i>Feedback from Parliament- stairs have improved.</i>

Students would like to know <u>where</u> they can smoke around the Hub.	An email/news article on the website would be produced. Emily Moran (SU) is currently looking at separate facilities.	Emily Moran (SU)	For the next meeting (8/12/10)	Students had been informed it is 9 metres from the building and keep the entrance clear.
<b>Any other business</b>				
Students enquired about the HND IT course that would no longer be running.	This would be referred to the Academy Director HE for further information.	Academy Director HE (Maureen Sydney)	For the next meeting (8/12/10)	Government has placed a cap on the number of Higher Education places that each College or University are allowed to offer to students. As a result we are unable to grow our provision for the foreseeable future.
Student email addresses are not working with the DC number and they can't access webmail.	This would be referred to the Director of IT to look into.	Director of IT (Graeme Tizard)	For the next meeting (8/12/10)	<i>We have investigated this and found 2 problems. 1) The automatic creation of accounts isn't always automatic – we are running the process manually each day until resolved. 2) When a password is changed (and synchronised with Microsoft Live@Edu) the password validity rules are different between our</i>

				<i>network and Microsoft, so a student can change their password on the college network which isn't then accepted by Microsoft. We are working on a solution to align the two password rules.</i>
<b>Date and time of next meeting</b>				
The next meeting will be held on Wednesday 8 <sup>th</sup> December at 12pm in the Boardroom at the Hub.				