

Wednesday 9th November 2011
Student Parliament

Attendance

Andrew Oealdeston	George Trow (Principal)
Lucy Connor	Diane Bailey (Assistant Principal Learner Support and Inclusion)
Holly Cambridge	Mike Batty (Student Development Enrichment Worker)
Adam Beggs	
Tom Chadwick	
Eva Baltace	
Steve Stretton	
Selena Galarza	
Katherine Flanagan	
Danielle Firth	

Principal's Introduction				
<ul style="list-style-type: none"> The Principal provided a brief introduction of the meeting and highlighted that learner views and action would be carried out. 				
Role and Remit				
<ul style="list-style-type: none"> Diane Bailey explained the role of the student representatives and feedback should be given to their own Student Councils. Mike Batty would be arranging Student Representative Training at the Forest School. Within Academies, representatives would be asked to put photos/information on so others students know who to speak to. 				
Executive 'Meet the Students' Event				
<ul style="list-style-type: none"> An Executive 'Meet the Students' Event would be held on Monday 21st November at 12:30pm in the boardroom. 2 representatives from each Academy would be asked to attend. Students would inform their Academy Directors. 				
Issues Raised	Suggested actions planned/ SMART TARGET	By whom	Target Date	Action Taken
Computers				
Only half of the LRC (level 3) computers were currently working	This would be forwarded to the Head of IT to look into as soon as possible.	Nigel Barry	ASAP	<i>There were a number of issue identified with the "MyPC" booking software and other software in the LRC. A new image has now been created and is being rolled out to all the PC's in the LRC at the Hub and at High Melton to address this issue.</i>
Computers in the Learning Zone had been having compatibility problems with the office 2010 upgrade.	This would be referred to the CITS team to look into.	CITS	ASAP	<i>As above this has been resolved with the new image.</i>

<p>Students were having problems accessing the Wi-Fi hotspots as the password is not allowing them access.</p>	<p>It had been suggested extra hotspots would be added and a Log In Survey conducted.</p>	<p>CITS</p>	<p>For the next meeting- 14th March 2012</p>	<p><i>CITS have held a Wi-Fi surgery in the LRC at High Melton to address some logging on problems also there is an engineer based in the LRC at the Hub for 2 hours 3 days a week and in addition to this CITS are opening the CITS helpdesk in January to the students to help increase responsiveness and action problems directly and more efficiently. It was also noticed that another department in the college had published in correct Wi-Fi information to the student which could have caused some problems, this has now been corrected.</i></p>
<p>It had been suggested that all computers should be updated to have Google Chrome.</p>	<p>This would be out forward to the Head of IT.</p>	<p>Nigel Barry</p>	<p>If possible</p>	<p><i>Unfortunately it is very difficult to manage multiple and web browsers on the same network and with the diverse range of software on the network can lead to conflicts with the software with reduces the reliability of</i></p>

				<i>the systems provided.</i>
The tutors are not allowing the Life Skills students on computers in the LRC to do work when they have classes in there.	The Assistant Principal would discuss this with the Head of Life Skills.	Diane Bailey	ASAP	<i>This would be discussed with the Head of Inclusion to discuss with tutors within the LRC.</i>
Estates				
Students had enquired for the possibility of parking permits/spaces or a reduced flat rate for travel on public transport.	This would be taken to the Director of Estates for further discussion.	Helen Lightburn/ The Principal	On-going	<i>On-going discussions had taken place with the Local Authority and would continue to do so. The Principal would discuss the possibility of reducing the flat rate with the Local Authority.</i>
Students had enquired for the possibility of smoking shelters.	Discussions had previously taken place from Estates. Student Union would look at promoting the 9 metre policy at High Melton.	Mike Batty	If possible	<i>The cost of installing a smoking shelter would be quite expensive. Student Union had promoted the 9 metre policy to students.</i>
Students would like a Common Room at High Melton.	Plans had been put in place for the Common Room. The Assistant Principal would follow up on the dates with Estates. More promotion of this would be needed.	Diane Bailey/ Helen Lightburn	ASAP	<i>Possibility of providing a common room within Deans Lodge wardens flat to be discussed and agreed on the 6th</i>
The water dispensers within the Food Hall at High Melton taste of chlorine/metal.	This would be reported to the Estates Team immediately to look into.	Estates	ASAP	<i>Drinking water facilities would be installed within toilets. The water dispensers had been referred to Abdul Rahim.</i>

The female toilets at the back of Harvey Theatre near the changing rooms had not been provided with female hygiene facilities.	This would be discussed with Estates to have them installed.	Estates	For the next meeting- 14 th March 2012	<i>Shorrocks to install asap.</i>
Water dispensers would need to be added in the Dance Studios at High Melton.	This would be discussed with Estates to have them installed.	Estates	For the next meeting- 14 th March 2012	<i>Will be provided asap.</i>
The room temperature of some classrooms was up and down.	Students would inform their tutors or Student Union of which room numbers and this would be reported to Estates.	Students	For the next meeting- 14 th March 2012	<i>As required.</i>
There is no cold water in East Block and are just running hot water.	This would be reported to Estates to look at.	Estates	As soon as possible	<i>Investigations underway and will be rectified asap.</i>
The soap dispensers in all toilets are always empty.	It had been suggested that hourly checks be carried out to refill the dispensers.	Estates	On-going	<i>Will be rectified asap.</i>
On the East Block staircases and some levels there is clay on the floor from the Construction students.	Estates would discuss with the Academy Director to put something in place to prevent this. Slip mats would be needed.	Helen Lightburn/ Danuta Wisniewski	As soon as possible	<i>Mats have already been provided this is a hygiene issue for the students.</i>
Students would like lockers putting in the Atrium as these can then be monitored.	This would be looked into for space etc.	Helen Lightburn	If possible	<i>Unfortunately this is not possible due to the restrictions on fire loading.</i>
The sports students would like hairdryers placing on the wall of the girls changing rooms.	Hairdryers would be looked into to be placed on the wall.	Estates	If possible	<i>Costs currently being investigated.</i>

Health and Safety				
The shuttle buses to High Melton from the Hub are not regular enough and don't fit round classes.	This would be discussed with the Health and Safety Manager to look at times.	Emma Whittaker	For the next meeting- 14 th March 2012	<i>The college operates a shuttle service between High Melton and the Hub and operates on a first come, first served basis to provide a supplement to the Stagecoach 224 service at peak times. The timings are set according to the information obtained from timetabling and the 224 existing schedule. The usage and timing of the shuttle service is under constant review and amended throughout the year according to demand and feedback. All alternations are communicated via the student website, staff intranet and notices in reception at the Hub and High Melton.</i>
Catering				
The prices of food in the Food Hall are too expensive for students i.e. a piece of fruit is 50p so students are going to	The prices of food would be discussed with the Catering Manager and suggestions would be out forward for suppliers of the food.	Nigel Fox	On-going	<i>The prices have not changed for two years and I think they still offer good value while maintaining the profit</i>

Tesco.				<i>margin required. All food and food related products cost have increased and these increases have not been passed on to the customers in the college, for the new year I will introduce a free piece of fruit as part of a meal option.</i>
The salad bar at High Melton is not very appealing to students so do not choose a healthy option.	This would be discussed with the Catering Manager to see if other options could be offered.	Nigel Fox	On-going	<i>The salad bar at HM will be improved from the start of the new term.</i>
The vending machines outside the food hall are not working properly and quite expensive. Students would also like healthier options in the machines.	Students would be asked to inform the Catering Manager if the machines are not working. It would be discussed to see if prices can be reduced.	Students/Nigel Fox	As required	<i>The Vending machines throughout the college are serviced on a regular basis; if a student loses money they will be given an equivalent item from the counter. Out of hours there are phone numbers on each machine for the operators. Prices are below the area average and will not be decreased. There have been several instances of vandalism with homemade coins and other objects pushed into coin slots.</i>

				<i>Please give me an example of the healthy products you would like to see in the vending machines.</i>
Student Union				
Students have asked if they could have a 'Tuck Shop' to include stationary and magazines.	Suggestions would be given to Student Union as a shop within the Common Room was in process.	Students/Mike Batty	On-going	<i>Are Hoping to have a shop open in the new year</i>
Students would like tournaments on the new Xboxes arranging.	Student Union would arrange dates for this and inform the students.	Mike Batty	For the next meeting-14 th March 2012	<i>Weekly competitions are organised weekly by the volunteers. If students are interested they should ask staff working in the room.</i>
Students requested a variety of different music channels in the Common Room. It was requested that the volume be lowered.	Due to the nature of some music video Student Union are limited to which channels they could utilise. It had been suggested to put a bid in to soundproof the room.	Mike Batty	For the next meeting-14 th March 2012	<i>Have requested a rock day per week. The soundproofing will be looked at during the summer.</i>
The new refurbished Common Room has not been advertised and this may encourage more learners to go in.	Posters would be produced and advertisements would be placed on the plasma screens. Student reps would also feedback to students to ensure they clean up after eating etc.	Mike Batty	ASAP	<i>A request has gone to marketing for posters</i>
Events				

- Week commencing 14th November- Anti Bullying Week
- 2nd December-International Day Persons with Disabilities
- Week commencing 5th December- Personal Safety Week (this will include varies activities happening in and around College throughout the week)
- Wednesday 14th December- Life Skills Christmas Service
- Friday 18th November- Children in Need (varies activities by students will be held in the Common Room all day)
- Students would like a Doncaster College has Talent Event arranging- *Mike Batty would look into this*
- If any students would like any events arranging then they would need to email:
Student.union@don.ac.uk

Date and time of next meeting

- The next meeting will be held on Wednesday 14th March 2012 at 12pm in the Boardroom