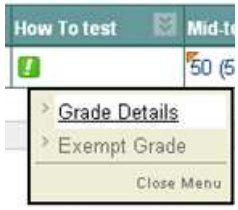
How To; mark student's online tests and give feedback

How to mark students online tests and give feedback.

Go to the appropriate course,
go to the Control Panel and select Grade Center

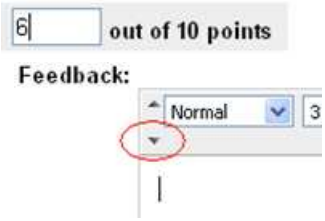
Hover over the students results field (the box).
A button will appear with 2 arrows in it, select it then select Grade Details.



To view the student's answers,
select View Attempt.

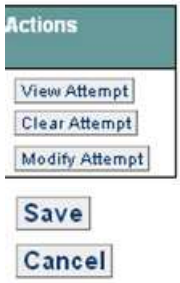
Now you have access to the student's attempt, you can provide feedback to each individual answer here and state the points gained. To use spell check, select the downward facing arrow (example to the right).

When you are finished marking the work, select Submit.

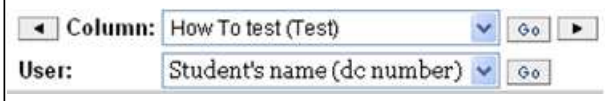


Blackboard has automatically calculated and recorded the total grade. To give overall feedback to the student or to make marking notes for the lecturers access only, then select Modify Attempt.

Input the comments and select Save.



If you wish to mark another student's work, scroll to the top of the page and select a different students name from the drop down list.



When you are done, select OK.

Finished