

Information for Candidates

Summer 2021 Results, Appeals and Certificates

Teacher Assessed Grades

DN Colleges Group has determined grades in accordance with the JCQ guidance¹ and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to Ofqual's Student guide to awarding: summer 2021²: <https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021>

which tells you how you will get your qualifications in summer 2021 and where you can get more information.

Results

On candidate statements of results (results slips) and certificates, grades will be reported in the same way as in previous years.

Results will be issued on results day(s) in August as follows:

Date	Qualification type
10/08/2021	GCE (AS, A Levels) and other Level 3 qualifications e.g., BTEC, Level 3 Technicals, Level 3 UAL qualifications
12/08/2021	GCSE and other Level 1/2 qualifications e.g., Level 2 Technicals

Arrangements for results day(s)

Results will be sent to students at 08.30 am on the morning of results day. Students will be given access to their results via text message that will be sent to their mobile phone number we hold on to our system indicating that they will have to login to their student email account. Please check that you are able to access your student email account as this is where your results will be sent to. Although the results will be available from 08.30 am, it may take some time for the results to arrive into your student email account inbox. ***Please do not come into college for your results.***

If you are unable to access your student email account, please contact:

01302 553555 for Doncaster students

01724 294140 for North Lindsey students

If you wish to speak to someone regarding your GCSE grades, please see the contact numbers below:

GCSE English: Rachael Martindale - 07762412758

GCSE / A level Maths: Claire Vourgidis - 07825781527

¹ <https://www.jcq.org.uk/summer-2021-arrangements/>

² <https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021>

Concerns about your results

When you receive your results, if you think that a grade is wrong, your first step should be to speak to the exams team for advice. These can be contacted by emailing:

exams@don.ac.uk for Doncaster College students

exams@northlindsey.ac.uk for North Lindsey College students.

Further details of the arrangements for appeals are provided below.

Certificates

Certificates, when received from the awarding organisations, will be issued to you via Second Class post.

The arrangements for appeals

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

DN Colleges group will support its students/candidates through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at DN Colleges Group for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

Stage 1 – Centre review

- If a student/candidate does not consider they have been issued with the correct grade, they can submit a request to exams@don.ac.uk / exams@northlindsey.ac.uk to check if an administrative or procedural error has occurred.
- The Exams team will email the student/candidate, a copy of the interactive *JCQ Student Request Form for Centre Reviews and Appeals* (saved in the candidate's name and candidate number) as an attachment.
- On receipt, the student/candidate should read the important instructions, fully complete *section A. Student request* of the *Stage one – centre review* form including electronic signature and date. The form should be returned as an email to the exams team.
- The outcome of the centre review may result in the student's/candidate's grade remaining the **same**, being **lowered** or **raised**.
- On completion of the review the exams team will complete *section B. Centre review outcome* of the form and share with the student/candidate as a record of the outcome, in sufficient time prior to the relevant appeal to awarding organisation deadline etc.
- If an administrative or procedural error is found, the exams team will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation.

Stage 2 – Appeal to the awarding organisation

Note - Once a finding has been made **you cannot withdraw your request for a centre review or appeal**. If your grade has been lowered, you will not be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education's blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student/candidate.
- Please note that each Awarding Body has their own Appeals process, some of these can be accessed from the links below and may incur a fee set by the Awarding Body:

AQA - <https://www.aqa.org.uk/exams-administration/after-results/post-results/appeals>

City & Guilds - <https://www.cityandguilds.com/covid-19/appeals-and-results>

NCFE - <https://www.qualhub.co.uk/media/10433/appeals-policy.pdf>

OCR - <https://www.ocr.org.uk/administration/cambridge-technical/post-results/appeals/>

Pearson (BTEC) - <https://qualifications.pearson.com/en/campaigns/summer-2021-support/appeals-2021.html>

University of Arts London (UAL) - <https://www.arts.ac.uk/study-at-ual/academic-regulations/complaints-and-appeals>

WJEC - <https://www.wjec.co.uk/home/summer-2021-get-the-support-you-need/how-to-appeal/>

- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student/candidate wants to improve their grade they may want to consider entering for the autumn exam series.
- If the student/candidate believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student/candidate considers that the grade awarded was an unreasonable exercise of academic judgement, the student/candidate can submit a request to the exams team to proceed with an appeal to the awarding organisation on their behalf.
- To proceed, the student/candidate must complete the *Stage two – appeal to awarding organisation* section of the form, including electronic signature and date. The form should be returned as an email attachment to the exams team.
- The exams team will then submit the appeal on the student's/candidate's behalf according to the requirements of the awarding organisation to which it is being submitted.
- The awarding organisation will determine the grade at appeal and the outcome will be **final**.
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**.
- There is no further opportunity to appeal the outcome to the awarding organisation.
- The awarding organisation's appeal outcome letter will be provided by email to the student's college email address from the exams team without delay/as soon as reasonably practical after the outcome letter from the awarding organisation is received in the centre.
- Should the student/candidate still remain concerned their grade was incorrect, they may be able to apply for a procedural review.
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS)

Deadlines to submit a request:

Priority appeal³

³ A priority appeal **is only for** students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal. You will need to provide in the request form(s) your UCAS personal ID code which is included in all correspondence from UCAS. This is needed to confirm that a student's place is dependent on the outcome of the appeal. Priority appeals that aren't submitted to the awarding organisation by 23 August 2021 will still be treated as a priority, but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.

16 August 2021 – deadline for a student/candidate to request a priority appeal.

Non-priority appeal

3 September 2021 - deadline for a student/candidate to request an non-priority appeal.